



**REQUEST FOR PROPOSAL
FOR**

**“DISPOSAL OF E-WASTE (COMPUTER HARDWARE & PERIPHERALS)”
THROUGH SBI, e-PROCUREMENT PLATFORM**

On “As is where is and Whatever there is Basis”

**AT
BRANCHES/ OFFICES OF TELANGANA GRAMEENA BANK**

(Disposal through an authorized e-waste recycler/vendor registered with the Central Pollution Control Board (CPCB)/ Telangana Pollution Control Board (TGPCB)

TENDER No.TGB/E/2026-27/12 dated 25.09.2026

Last date for submission of online bids: Before 02:00 P.M. On 09.10.2026 (Friday)

General Manager (Operations)
Telangana Grameena Bank,
Head Office, 2-1-520, 2nd floor,
Vijaya Sri Sai Celestia, Street No.9,
Shankarmutt Road, Nallakunta,
Hyderabad, Pin Code- 500044, Telangana.

TENDER SCHEDULE

Tender No & Date	TGB/E/2026-27/12	25.09.2026
Brief Description of the Tender	Request for Proposal for “Disposal of E-Waste (Computer Hardware & Peripherals)” through SBI, E-Procurement Platform on “As is where is and Whatever there is Basis” at respective locations of Telangana Grameena Bank.	
Tender availability	www.tgb.bank.in	https://etender.sbi
Mode of Tender submission	https://etender.sbi (On-line submission only)	
Last date & time for SUBMISSION of tenders	09.10.2026	02:00 P.M
Date & Time of Opening/ Verification of TECHNICAL Bids	09.10.2026	04:00 P.M
Estimated value	Rs.5,45,000/- (Rupees Five Lakh Forty Five Thousand only)	
EMD	Rs.25,000/- (Rupees Twenty Five Thousand only), EMD shall be submitted physically at the Bank before the last date of submission of tender.	
Tender validity	120 days from the date of issue	
Details of locations	As mentioned in the tender document	
On line e-Tender	Bidders must possess a valid Digital Signature Certificate (DSC) for participation in the e-Tender	
Issue of Corrigendum	Any corrigendum issued during the tender period shall form an integral part of the tender document. Tenders submitted without due consideration of such corrigendum(s) shall be treated as invalid and liable for summary rejection.	
Submission of EMD & Contact details	Telangana Grameena Bank, Head Office, 2-1-520, 2nd floor, Vijaya Sri Sai Celestia, Street No.9, Shankarmutt Road, Nallakunta, Hyderabad, Pin Code- 500044, Telangana. E-Mail: hod.snfa@tgb.bank.in Mob No: 9000986584, 9491041951	
Tenders should be submitted online through:	https://etender.sbi M/s e-Procurement Technologies Ltd. B-705, Wall Street- II, Opp: Orient Club, Nr.Gujarat College, Ellis Bridge, Ahmedabad- 380006, Gujarat State, India.	
Mail id: bfsiallocation@eptl.in	Contact Nos: +91-7859800621/ 9265562819/ 9081000427/ 9510813528/ 6354919566	

DISCLAIMER

The information contained in this Online Bid Document (BID) is provided to the Bidder(s) on the terms and conditions set out in this bid document. The bid document contains statements derived from information that is believed to be true and reliable at the date obtained but does not purport to provide all of the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with the Bank in relation to the provision of services.

The document is not a recommendation, offer or invitation to enter into a contract, agreement or any other arrangement, in respect of the services. The provision of the services is subject to observance of selection process and appropriate documentation being agreed between the Bank and any successful bidder as identified by the Bank, after completion of the selection process as detailed in this document. No contractual obligation whatsoever shall arise from the bid process unless and until a formal contract is signed and executed by duly authorized officers of Telangana Grameena Bank with the bidder.

1. INTRODUCTION

Telangana Grameena Bank, a Regional Rural Bank having its Head Office at D.No: 2-1-520, 2nd Floor, Vijayasrisai Celestia, Shankermuth Road, Hyderabad– 500044, Telangana state. The Bank has branches/offices spread across Telangana State.

2. DEFINITIONS

2.1. “Bank” unless excluded by and repugnant to context or the meaning thereof, shall mean “Telangana Grameena Bank”, which has invited bids under this Request for Proposal and shall be deemed to include its successors and permitted assigns.

2.2. “Bid” means this Online Bid Document, including any corrigendum, amendment, or addendum issued by the Bank from time to time, for the disposal of e-waste from the Bank’s respective locations specified in the Tender Document.

2.3. The bidder submitting the proposal in response to this bid shall hereinafter be referred to as ‘Bidder’.

3. ABOUT

3.1. As per applicable E-Waste Management Rules and guidelines notified by the Government of India, the Bank intends to dispose of old computers, hardware and peripherals identified by the On “As is where is and Whatever there is Basis”, referred as ‘E-Waste’ lying at various branches/Regional Offices/offices.

3.2. The bid document is not a recommendation or invitation to enter into the contract, agreement or any other arrangement in respect of the services. The provision of the services is subject to compliance with the selection process and appropriate documentation being agreed between the Bank and selected vendors after completion of the selection process.

4. OBJECTIVE

4.1. Telangana Grameena Bank invites Request for Proposals (RFPs) from reputed and eligible bidders meeting the eligibility criteria specified in this Bid Document for the disposal of e-waste generated at the respective locations mentioned in the Tender Document across Telangana State.

4.2. The proposed e-waste disposal activities shall cover 18 locations, comprising 17 Regional Business Offices (RBOs) and 1 Head Office of Telangana Grameena Bank.

4.3. Bidders fulfilling the Eligibility Criteria specified in this Bid Document and having adequate experience in the collection, purchase, transportation, disposal, and/or recycling of e-waste are eligible to participate in the bid.

4.4. The bidder should have demonstrable experience in purchasing and collecting various IT-related hardware items and peripherals identified by the Bank for disposal from the Bank's premises on an "As is where is and Whatever there is Basis", and shall ensure their environmentally sound disposal/recycling in compliance with all applicable Central/State Government laws, rules, regulations, guidelines, and directions relating to e-waste management.

4.5. The Bank is looking for end-to-end services (collection, transportation, dismantling, degaussing, and recycling and/or final disposal) from bidders registered with the competent Pollution Control Board as per applicable Government of India guidelines and having established facilities for management of e-waste. The vendor/bidder needs to submit Green Certificate after final disposal of e-waste.

5. ELIGIBILITY CRITERIA

Bank will examine the bids against Bidder's Eligibility Criteria mentioned in Annexure-I. Bidder must comply with all criteria mentioned in Annexure-I. Non-compliance of any of the criteria will entail rejection of the offer summarily.

6. SCOPE OF WORK

6.1. The e-waste for disposal will be identified by Telangana Grameena Bank Regional Offices/Branches/Offices. The e-waste items for disposal will be as per details listed in this document (Annexure-VII). Quantities mentioned in Annexure-VII are notional and may vary as per realistic requirements emanated in due course.

6.2. The Bank will award Purchase Order/ Sell Order to the selected vendor for collection and disposal of e-waste from the identified branches/offices.

6.3. The selected vendor should make the full payment to the Bank before picking up the items from the Branches/ Offices Or within 5 working days from the date of Purchase/ Sell Order whichever is earlier. GST and other taxes shall be as per Government norms.

6.4. The selected vendor has to collect the e-waste from the respective locations within 10 working days from the date of full payment to the Bank as per Purchase Order/ Sell Order.

6.5. EMD money will be forfeited if the selected vendor fails to collect e-waste from the Bank's location in terms of the order issued to them on even one occasion.

6.6. Guidelines issued by the Ministry of Environment, Forest and Climate Change, Government of India and respective State Pollution Control Boards or any other regulatory authorities from time to time with regard to disposal of e-waste are to be strictly followed by the successful bidder.

6.7. The selected bidder has to remove storage media viz. SSD, Hard Disk, Tapes, Drives etc., and the same has to be degaussed/ crushed/ hammered/ drilled in front of Bank officials before collecting the e-waste.

6.8. If e-waste is generated/ collected in one state and required to be transported to another state for dismantling/ recycling/ final disposal, it shall be the responsibility of the bidder to obtain necessary approvals/ NOC from the concerned Pollution Control Boards as required under applicable guidelines. E-way bill generation shall be the responsibility of the Bidder.

6.9. It shall be the responsibility of the bidder for safe transit of the e-waste from Bank's location to the vendor's location. In case of any untoward incident during transit, the empanelled vendor shall be solely responsible for the loss/ consequences.

6.10. The bidder shall be entirely responsible for all taxes, duties, license fees, road permits and other applicable taxes incurred during e-waste handling process.

7. DESTRUCTION OF STORAGE DEVICES

All storage devices, including but not limited to Solid-State Drives (SSDs), Hard Disk Drives (HDDs), Magnetic Tapes, and any other data-bearing media (whether installed in CPUs, Servers, ATMs or standalone units), must be physically destroyed/ degaussed/ crushed/ hammered/ drilled before collection. The destruction process shall involve crushing, hammering, or drilling the storage devices in the presence of designated Bank officials. Only after such destruction will the e-waste be handed over for disposal. The bidder must ensure proper documentation and certification of the destruction process.

8. BIDDING DOCUMENT

The Bidder is expected to examine all instructions, forms, terms and conditions and technical specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the bidder's risk and may result in rejection of its bid.

9. COST OF BIDDING

The bidder shall bear all the costs associated with the preparation and submission of its bid.

10. EARNEST MONEY DEPOSIT

The vendor shall deposit EMD of Rs.25,000/- (Rupees Twenty Five Thousand only) in the form of DD in favour of 'Telangana Grameena Bank'.

- No interest will be payable on the EMD amount.
- The EMD will be forfeited if the vendor withdraws its Bid during bid validity period or refuses to honour commercial bid or refuses to accept Purchase Order for disposal of E-waste or fails to carry out obligations within stipulated time.
- EMD of unsuccessful vendors will be returned after completion of bid process.

11. OFFICES/ BRANCHES TO BE COVERED

11.1 The orders for e-waste disposal shall be placed by the Head Office and pick of e-waste will be done as per the details below. The Bank reserves the right to add or substitute any new location/ offices.

- Head Office -1
- Regional Business Offices- 17

ADDRESS- ALL OFFICES				
S. No	Regional Office	RBO Code	Transport Office Name	Address of the Regional Business Office (RBO)
1	Adilabad	999	Adilabad	The Regional Manager, Telangana Grameena Bank, Regional Office: Adilabad , Saraswathi Bhavan, Besides BGR Garden (STU Bhavan), Gandhi Park Road, Dist: Adilabad, Pin Code: 504001, Telanagana.
2	Bhadrachalam	9010	Kothagudem	The Regional Manager, Telangana Grameena Bank, Regional Office: Bhadrachalam , H.No:03-02-199 , 2nd Floor, Chunchupally (Vil) , Kothagudem (Mandal), Bhadradri Kothagudem (Dist), Pin Code: 507101, Telanagana.
3	Bhongir	9013	Bhongir	The Regional Manager, Telangana Grameena Bank, Regional Office: Bhongir , H.No:1-3-218/1, Sy No.1045, 1st Floor, Vidyanagar, Bhongir, Yadagiri Bhuvanagiri Dist, Pin Code: 508116, Telanagana.

4	Head Office	1	Hyderabad	The Regional Manager, Telangana Grameena Bank, Regional Office: Head Office , H.No:2-1-520, 2nd Floor, Vijaya Sri Sai Celestia, St.No.9, Shankermutt Road, Nallakunta, Hyderabad , Pin Code: 500044, Telanagana.
5	Hyderabad-I	666	Hyderabad	The Regional Manager, Telangana Grameena Bank, Regional Office : Hyderabad-I , 9-27/1, I Floor, Lalitha Nagar, Dilshuknagar, Hyderabad, Pin Code: 500060, Telangana
6	Hyderabad-II	902	Hyderabad	The Regional Manager, Telangana Grameena Bank, Regional Office : Hyderabad-II , H. No 2-1-520, 2 nd Floor, Vijaya Sri Sai Celestia, Street No.9, Nallakunta, Shankermutt Road, Hyderabad, Pin Code: 500044, Telanagana.
7	Jagtial	903	Jagtial	The Regional Manager, Telangana Grameena Bank, Regional Office : Jagtial , D No.3-6-92, Opp: Bombay Cloth Showroom, Karimnagar Road, Jagtial, Pin Code: 505327, Telanagana.
8	Karimnagar	888	Karimnagar	The Regional Manager, Telangana Grameena Bank, H. No. 2-8-129, Ward No :2, Mukarampura, Besides Seven Hills Building, Dist: Karimnagar, Pin Code: 505001, Telanagana.
9	Khammam	9004	Khammam	The Regional Manager, Telangana Grameena Bank, Regional Office : Khammam , NSP Camp, Beside Fire Station, District: Khammam, Pin Code -507 001, Telangana.
10	Mahabubnagar	9007	Mahabubnagar	The Regional Manager, Telangana Grameena Bank, Regional Office : Mahabubnagar , D.No. 10-4-16/4/5, 4th Floor, Main Road, Yenugonda, Opp: Yenugonda Bus Stop, Mahabubnagar , Pin Code: 509 002, District: Mahabubnagar, Telangana
11	Mancherial	901	Mancherial	The Regional Manager, Telangana Grameena Bank, Regional Office: Mancherial , D.No. 4-56, Janmabhoomi Nagar, Bellampally X Road, Mancherial Dist, Telanagana, Pin Code: 504208

12	Nagarkurnool	9012	Nagarkurnool	The Regional Manager, Telangana Grameena Bank, Regional Office: Nagarkurnool , H. No. 6-72, Near Uyyalawada- Mahabubnagar Main Road, Nagarkurnool Municipality, Nagarkurnool, Pin Code: 509209, Telangana
13	Nalgonda	9006	Nalgonda	The Regional Manager, Telangana Grameena Bank, Regional Office: Nalgonda 2nd Floor, Sy No 4-11, Gollaguda, Near Shabhari Homes, Opp: Collector Office, Dist: Nalgonda, Pin Code: 508001, Telangana.
14	Nirmal	904	Nirmal	The Regional Manager, Telangana Grameena Bank, Regional Office: Nirmal , H. No. 8-1-83/2, Vinayak Nagar, Road No.3, Near Nakshatra Hotel, Nirmal, Pin Code: 504106, Telanagana.
15	Nizamabad	777	Nizamabad	The Regional Manager, Telangana Grameena Bank, Regional Office: Nizamabad , H. No: 6-2-196, Subhash Nagar, Near Pragathi Mess, Nizamabad, Pin Code: 503001, Telangana.
16	Sangareddy	9008	Sangareddy	The Regional Manager, Telangana Grameena Bank, Regional Office: Sangareddy , H. No. 5-1-28/4, Bypass Road, Prashanth Nagar, Sangareddy, Pin Code: 502001, Telangana.
17	Siddipet	9009	Siddipet	The Regional Manager, Telangana Grameena Bank, Regional Office: Siddipet , H.No:18-19-Pr0069, Housing Board Colony, Hyd Road, Siddipet, Dist: Siddipet, Pin Code: 502103, Telangana.
18	Warangal	9005	Hanmakonda	The Regional Manager, Telangana Grameena Bank, Regional Office: Warangal , #2-4-1188/3, Near: St.Peter's Pharmacy College, Vidhyanagar, Ramnagar, Hanmakonda, Warangal Urban, Pin Code: 506001, Telangana.

11.2. The successful bidder shall be responsible for collecting and picking up the e-waste from all designated locations of Telangana Grameena Bank. The contact details of the concerned officials at the respective locations shall be shared with the successful bidder upon completion of the vendor finalization process.

12. PREPARATION OF BIDS

12.1. All bids and supporting documents shall be submitted through online mode on SBI, e-Procurement Portal only.

12.2. The bidder shall ensure that all pages of the Bid Document and Additional Terms & Conditions (ATC) are duly serially numbered, signed by the Authorized Signatory, and affixed with the official stamp/seal of the firm. The signature and firm stamp shall be affixed on each page of the bid document.

12.3. The bidder shall also submit a copy of the Board Resolution or Power of Attorney, as applicable, clearly establishing that the signatory is duly authorized to sign and submit the bid documents on behalf of the bidder.

13. ERASURES OR ALTERATIONS

Bids containing any erasures, overwriting, corrections, alterations, or unauthorized handwritten entries shall be liable for rejection. The bidder shall ensure that the bid is complete in all respects and that all required details, particularly the technical details, are duly and completely filled in. No modification or alteration to the bid document shall be permitted after submission, except as specifically allowed under the terms and conditions of the tender.

14. MODIFICATION AND/ OR WITHDRAWAL OF BIDS

- a) No modification or amendment to the bid shall be permitted after the deadline prescribed for submission of bids.
- b) No bid shall be permitted to be withdrawn during the period between the deadline for submission of bids and the expiry of the bid validity period specified in the tender.
- c) If a bidder is declared the successful bidder, the bidder shall not be permitted to withdraw its bid and shall remain bound by all the terms, conditions, and commitments contained in the bid.

15. BANK'S RIGHT TO ACCEPT OR REJECT ANY BID OR ALL BIDS

The Bank reserves the right to accept or reject any bid, or to annul the bidding process and reject any or all bids, at any time prior to the award of the contract, without assigning any reason or incurring any liability or obligation towards the affected bidder(s). The Bank shall not be liable to inform the affected bidder(s) of the grounds for such action. The Bank reserves the right to accept or reject any bid and annul the bidding.

16. USE OF CONTACT DOCUMENTS AND INFORMATION

The successful bidder shall not, without the prior written consent of the Bank, make use of any document, data, information, or material furnished by the Bank in connection with the bid or contract, whether provided in the Bid Document or otherwise, except to the extent necessary for the proper performance and execution of the contract.

The successful bidder shall ensure that such documents and information are treated as confidential and shall not disclose or share the same with any third party without the Bank's prior written consent, except where such disclosure is required by applicable law or regulatory authorities.

17. NO COMMITMENT TO ACCEPT ANY BID

The Bank shall not be under any obligation to accept the lowest-priced bid or any other bid received in response to this tender and reserves the right to reject any or all bids, including late, incomplete, conditional, or non-responsive bids, without assigning any reason or incurring any liability towards the bidder(s).

The Bank further reserves the right to amend, modify, add to, or withdraw any of the terms and conditions of the tender, at its discretion, in accordance with the applicable tender provisions and without any liability to the bidder(s).

18. INTIMATION ABOUT SELECTION OF VENDOR

The selected bidder(s) shall be intimated about their selection through e-mail or any other mode of communication deemed appropriate by the Bank.

19. INDEMNITY TO THE BANK

19.1. The selected vendor shall furnish a valid copy of the registration /authorization certificate issued by the State Pollution Control Board or any other competent authority, as applicable, for handling, collection, transportation, and disposal/ recycling of e-waste.

19.2. The selected vendor shall indemnify and keep indemnified the Bank, its officers and employees, against any and all losses, damages, liabilities, claims, penalties, costs, or expenses arising out of or in connection with any violation of applicable laws, rules, regulations, environmental requirements, intellectual property rights, patents, trademarks, or prescribed processes relating to the collection, transportation, handling, disposal, or recycling of e-waste by the vendor.

19.3. The selected vendor shall be solely responsible for ensuring compliance with all applicable statutory and regulatory requirements relating to e-waste management and shall bear all consequences arising from any non-compliance attributable to them.

20. NO PUBLICITY

The vendor shall not, without the prior explicit written permission of Telangana Grameena Bank, use the name, logo, trademark, identity, or any other reference to the Bank in any advertisement, publicity material, press release, promotional activity, website, social media, or any other public communication in connection with the tender, Rate Contract, or services provided to the Bank.

Any unauthorized use of the Bank's name, logo, or other identifying information shall be treated as a breach of this clause and may invite appropriate action by the Bank, including termination of the relevant order/contract and/or any other action as deemed appropriate under the applicable terms and conditions.

21. CONFIDENTIALITY

The Successful Bidder shall maintain strict confidentiality of all Bank/customer information, documents, records and data that may come into its possession or knowledge during the collection, transportation, handling, processing, dismantling, data destruction, degaussing or disposal of e-waste. Such information shall be used solely for performing the Tender/Agreement and shall not be disclosed, copied, transferred or shared with any person or third party without the Bank's prior written consent. Access shall be restricted to authorized personnel on a need-to-know basis, and the Successful Bidder shall ensure compliance with these confidentiality obligations by its employees, agents, representatives and subcontractors. Further, the successful Bidder has to submit the Annexure-

22. AUTHORIZED SIGNATORY

The person signing and submitting the bid on behalf of the company/ firm shall be a duly Authorized Signatory, authorized through a valid Board Resolution or Power of Attorney, as applicable. The bidder shall submit a self-attested copy of the relevant Board Resolution/ Power of Attorney along with the bid as evidence of such authorization.

23. RIGHT TO ALTER QUANTITIES

The quantities indicated in Annexure-VII are purely notional and may vary depending upon the actual requirements of the Bank. The Bank reserves the right, at its discretion, to increase or decrease the quantities specified, add or delete any item(s) from the list, and/or include or

exclude additional quantities of e-waste other than those mentioned in Annexure-VII, based on its actual requirements.

The Bank may also issue phase-wise Purchase/ Sale/Work Orders during the contractual period, as and when required. The selected bidder shall be bound to execute such orders for the collection, transportation, and disposal/ recycling of e-waste at the same rates, terms, and conditions as finalized this tender, without any additional cost or claim on account of variation in quantity or phased execution.

24. CANCELLATION OF CONTRACT AND COMPENSATION

The Bank reserves the right to cancel or terminate the Purchase/ Sale Order and/or contract awarded to the selected bidder in the event of any breach, violation, or non-compliance with the terms and conditions of the Bid Document, ATC, Rate Contract, or Purchase/ Sale Order.

The Bank shall also be entitled to cancel or terminate the order/contract if the selected bidder goes into liquidation, whether voluntarily or otherwise, becomes insolvent, or ceases to carry on its business.

In such circumstances, the Bank reserves the right to recover from the selected bidder any additional expenditure, loss, damage, cost, or liability incurred by the Bank as a consequence of such breach, default, or termination, without prejudice to any other rights and remedies available to the Bank under the contract or applicable law.

25. TERMINATION FOR CONVENIENCE

The Bank may, at its sole discretion, terminate the Contract, in whole or in part, for its convenience, by providing written notice to the selected vendor. The notice shall clearly specify that the termination is being made for the Bank's convenience, the extent to which the performance of the Contract is being terminated, and the effective date of such termination.

Upon receipt of such notice, the vendor shall discontinue the performance of the Contract, or the portion thereof specified in the notice, from the effective date of termination and shall comply with the Bank's instructions in this regard.

26. FORCE MAJEURE

The selected vendor shall not be liable for forfeiture of performance security, liquidated damages or termination for default to the extent that delay/ failure is caused by an event of Force Majeure beyond the vendor's control and not involving its fault or negligence. The vendor shall promptly notify the Bank in writing of such conditions and continue performance as far as reasonably practical. The time for performance may be extended for the duration of the delay. If delay continues beyond three months, the Bank and vendor shall consult to find a solution. The decision of the Bank shall be final and binding on the vendor.

27. RESOLUTION OF DISPUTES

The Bank and vendor shall make every effort to resolve disputes amicably through direct negotiation. If a dispute remains unresolved after thirty (30) days from commencement of informal negotiations, either party may request that the dispute be referred for To a sole arbitrator mutually appointed by both the parties under the provisions of the Arbitration act, 1996. The arbitration award shall be final and binding upon the parties. All legal suits, actions or proceedings relating to or arising out of the agreement shall be subject to the jurisdiction of courts as specified by the Bank in the final bid document.

28. PENALTY AND TERMINATION

In case the successful vendor backs out/ denies completion of work as per scope or fails to comply with terms and conditions during the contract period for reasons not attributable to the Bank, EMD shall be forfeited.

29. TECHNICAL BID

The Technical Bid will be opened first; the Financial Bid will be opened only for those bidders who have successfully qualified for the Technical Bid.

30. FINANCIAL BID

The Bank has specified the Base Rates for the respective e-waste items in Annexure-VII. The participating bidders are required to quote their rates against each item, which shall be equal to or higher than the Base Rates specified by the Bank.

The bidder offering the highest aggregate quoted value/rates for all the items, subject to compliance with all the terms and conditions of the Bid Document, shall be considered for determination of the Highest (H1) Bidder. The Bank reserves the right to verify the quoted rates, seek clarifications, and accept or reject any or all bids in accordance with the terms and conditions of the tender.

SERVICE LEVEL AGREEMENT – PENALTIES FOR NON-COMPLIANCE

S. No	Service Level Agreement	Penalties for Non-Compliance
1	If service provider personnel are found responsible for any theft, loss of material/ articles or damages.	Immediate payment in actual, equivalent to value of article theft/ lost/ damaged or replacement as decided by the Bank depending on gravity of the act.
2	Service Provider fails to collect waste within stipulated time.	1% of Billed Amount for delay up to 10 days from agreed time of collection; 1% of Billed Amount for every day of delay beyond 10 days from agreed time of collection.
3	Failure to complete data deactivation/ degaussing/ storage media destruction and furnish certificate.	1% of Billed Amount per incident.
4	Non-compliance with applicable E-waste rules 2016 or latest amendments by CPCB (Central Pollution Control Board) / SPCB (State Pollution Control Board).	The penalty levied by the concerned department.
5	Non-possession or expiry of required certificates/licenses during contract period.	1% of Billed Amount per incident.
6	Use of illegal methodologies for transportation and disposal of E-waste.	3% of Billed Amount per incident, Including penalty levied if any.
7	Cumulative penalty cannot exceed more than 10% of total contract value.	Contract will be terminated.

ELIGIBILITY CRITERIA

S. No	Eligibility Criteria	Bidder Response
1	The bidder's Authorized Signatory shall duly sign and affix the firm's official stamp/ seal on each page of the Tender Document (Page Nos. 1 to 25), thereby acknowledging and accepting all the terms and conditions contained in the Tender Document.	Duly signed and stamped copy of the complete Tender Document (Page Nos. 1 to 25) shall be submitted by the bidder as a token of acknowledgement and acceptance of all the terms and conditions.
2	The Bidder should be a registered Proprietorship firm/ Partnership firm. Registered under LLP ACT, 2008/ Indian Partnership Act, 1932 or Company in India as per Indian Companies Act, 1956 Or Indian Companies Act, 2013.	The bidder shall submit the following registration documents, as applicable: • Proprietorship/ Partnership Firm: Copy of the Registration Certificate. • LLP: Copy of the LLP Registration Certificate. • Public Limited Company: Copy of the Certificate of Incorporation and Certificate of Commencement of Business, wherever applicable. • Private Limited Company: Copy of the Certificate of Incorporation issued by the Registrar of Companies (ROC).
3	The Bidders should have valid registration Certificate issued by Ministry of Environment & Forests (MOEF)/ Central Pollution Control Board as per the current requirements for collecting, dismantling, recycling of e-waste. The registration should be valid for a period of at least 12 months from the date of this bid. The bidder should be able to meet all future requirements/ guidelines issued by GOI From time to time.	1. Copy of the valid Registration Certificate issued by Ministry of Environment & Forests (MOEF)/ Central Pollution Control Board. 2. EPR (Extended Producer Responsibility) Certificate issued under the E-Waste (Management) Rules, 2022 by the Central Pollution Control Board (CPCB). 3. Electronic Waste Management Authorization from State Pollution Control Board (SPCB) or CPCB, depending on jurisdiction. 4. Consent to Operate (CTO) from State Pollution Control Board (SPCB) 5. Consent to Establish (CTE) from State Pollution Control Board (SPCB) 6. Annual returns filed with CPCB/SPCB regarding e-waste handling.

4	The Bidder should have current client base from PSUs/ PSBs/ Central/ State Government Departments.	The bidder shall submit copies of the latest agreement or a minimum of two (2) latest work orders pertaining to the financial years 2024-25 and/or 2025-26, as evidence of relevant work experience (OR) the bidder may submit any other relevant supporting document, such as a work completion certificate/ experience certificate issued by the client, clearly indicating the nature and scope of the e-waste disposal work executed.
5	PAN card	To be submitted
6	GST registration certificate.	To be submitted
7	The Bidder must have positive net worth as per the audited balance sheets of last three years (2023-2024,2024-2025, 2025-2026)	The bidder shall submit a Net-Worth Certificate issued by a Chartered Accountant (CA) for each of the following three financial years: 2023-24, 2024-25, and 2025-26. The certificate shall be duly signed and stamped by the Chartered.
8	The Bidder should submit an under taking to the effect that after deactivation/ degaussing of the data and /Or destruction of storage media, the data cannot be retrieved by using any procedure.	The bidder shall submit a duly signed Undertaking Letter on the firm's official letterhead confirming that all e-waste items proposed by Telangana Grameena Bank for disposal shall be collected, transported, handled, and disposed of/recycled strictly in accordance with the applicable e-waste management rules, guidelines, and directions issued by the Central/ State Government authorities. The bidder shall also undertake to provide the necessary Green Certificate/ Certificate of Environmentally Sound Disposal, as applicable, upon completion of the disposal/ recycling process, , in the prescribed format as provided in Annexure-III.
9	The Bidder should not have been debarred/ banned/ blacklisted entity by any Government/PSU/PSB/FIS.	The bidder shall submit a duly signed Undertaking Letter on the bidder's official letterhead, in the prescribed format as provided in Annexure-V.

LETTER OF UNDERTAKING AND ACCEPTANCE OF TERMS & CONDITIONS

(Covering Letter on Company Letterhead)

To
General Manager (Operations),
Telanagana Grameena Bank,
H. No: 2-1-520, 2nd Floor, Vijayasrisai Celestia,
Shankermuth Road, Hyderabad– 500044, Telangana.

Madam/ Dear Sir,

DISPOSAL OF E-WASTE

We have examined the above-mentioned tender document including all annexures the receipt of which is hereby duly acknowledged and subsequent pre-bid clarifications/ modifications/ amendments, if any furnished by the Bank and we, the undersigned, offer for subject items are in conformity with the said tender in accordance with the schedule of prices indicated in the commercial offer and made part of this offer.

The undersigned is authorized to sign on behalf of the Bidder Company and necessary supporting document delegating this authority is enclosed to this letter.

If our offer is accepted, we undertake to complete the formalities of tasks as per BID for Disposal of e-Wastage as per timelines mentioned in the BID for each ordered location. We physically submit the EMD DD to the Bank before the last date of tender submission and also enclose a proof of DD in lieu of EMD Along with the technical bid in favor of “Telangana Grameena Bank” as.

We agree to abide by this offer till 90 days from the date of Financial Bid opening event and for such further period as mutually agreed between the Bank and successful bidder and agreed to in writing by the bidder. We also agree to keep the EMD amount during entire validity period of the tender. However, if we withdraw our offer within the said validity period, you shall have the right to forfeit the EMD amount, without reference to us. We agree to abide by and fulfill all the terms and conditions of the tender and in default thereof, to forfeit and pay to you or your successors, or authorized nominees such sums of money as are stipulated in the conditions contained in tender together with the return acceptance of the contract.

We accept all the instructions, technical specifications, terms and conditions and scope of the subject BID. We understand that the Bank is not bound to accept the lowest/ highest or any offer the Bank may receive without assigning any reason whatsoever.

We hereby unconditionally accept that Bank can at its absolute discretion apply whatever criteria it deems appropriate, not just limiting to those criteria set out in the BID, in short listing of bidders.

We will not sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with Competent Authority. We further understand that any false declaration and non-compliance of the above would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

All the details mentioned by us are true and correct and if Bank observes any misrepresentation of facts on any matter at any stage, Bank has the absolute right to reject the proposal and disqualify us from the selection process. Bank reserves the right to verify/ evaluate the claims made by the bidder independently.

We confirm that we have noted the contents of the BID and have ensured that there is no deviation in filling our response to the BID and that the Bank will have the right to disqualify us in case of any such deviations.

Yours faithfully,

(Signature of Authorized Person)

Full Name: _____

Company's Seal: _____

Date: _____

To
General Manager (Operations),
Telanagana Grameena Bank,
H. No: 2-1-520, 2nd Floor, Vijayasrisai Celestia,
Shankermuth Road, Hyderabad– 500044, Telangana.

Madam/ Dear Sir,

UNDERTAKING FOR SAFETY MEASURES, SECURE DATA DESTRUCTION AND ENVIRONMENTALLY SOUND DISPOSAL OF E-WASTE

We, M/s _____, having our registered office at _____, hereby confirm that we have fully understood the nature of the work and the safety measures to be adopted during the execution of the e-waste disposal work entrusted by Telangana Grameena Bank. We hereby undertake and assure the Bank as follows:

1. Only experienced, trained, and competent personnel shall be engaged by us for carrying out the work under the contract.
2. The following authorized personnel shall supervise the work on behalf of our firm:
 - a) _____,
 - b) _____,
 - c) _____.

The above personnel are fully conversant with the nature of the work and the safety precautions and procedures required to be followed during execution.

3. We shall be responsible for the safety of all personnel engaged by us and shall also ensure the safety of the Bank's personnel, premises, equipment, and property during the execution of the work.
4. We shall strictly comply with all safety instructions issued by the Bank. Any violation or deficiency pointed out by the Bank shall be rectified forthwith, failing which the Bank may suspend the work until such rectification is completed. All expenses arising in connection with such rectification shall be borne by us.
5. We shall be fully responsible for any loss, damage, accident, injury, or other liability arising due to inadequate safety measures, negligence, or lack of proper supervision on our part. The Bank shall not be responsible for any such lapse attributable to us.
6. We shall collect, transport, handle, dispose of, and/or recycle all e-waste handed over by Telangana Grameena Bank strictly in accordance with all applicable laws, rules, regulations,

guidelines, and directions issued by the Central/State Government and competent authorities relating to e-waste management.

7. Before disposal/recycling of any IT equipment or storage media containing Bank data, we shall ensure secure data destruction through deactivation/ degaussing and/or physical destruction of the storage media, as applicable and as instructed by the Bank.
8. Upon completion of the data destruction process, the data contained in the storage media shall not be recoverable, retrievable, reconstructed, or accessible by any means.
9. We shall ensure that no data or information belonging to the Bank is accessed, copied, retained, disclosed, transferred, or used for any purpose other than the authorized disposal process.
10. All e-waste shall be disposed of/recycled through authorized facilities/agencies, wherever applicable, and strictly in compliance with all applicable statutory and regulatory requirements.
11. Upon completion of the disposal/recycling process, we shall furnish the Bank with the Green Certificate/ Certificate of Environmentally Sound Disposal, or any other applicable certificate/ document issued by the authorized agency.
12. We shall be solely responsible for any loss, damage, data leakage, unauthorized disclosure, environmental violation, or regulatory non-compliance arising from any act or omission on our part in connection with the collection, transportation, handling, data destruction, disposal, or recycling of the Bank's e-waste.
13. We shall comply with all instructions issued by Telangana Grameena Bank regarding safety measures, secure data destruction, handling, transportation, and environmentally sound disposal/recycling of e-waste.

We hereby confirm that this undertaking shall be binding on us throughout the period of execution of the work and shall survive completion of the disposal process to the extent applicable.

Yours faithfully,

(Signature of Authorized Person)

Full Name: _____

Company's Seal: _____

Date: _____

UNDERTAKING ON CONFIDENTIALITY MEASURES FOR E-WASTE MANAGEMENT SERVICES

To
General Manager (Operations),
Telanagana Grameena Bank,
H. No: 2-1-520, 2nd Floor, Vijayasrisai Celestia,
Shankermuth Road, Hyderabad– 500044, Telangana.

Madam/ Dear Sir,

CONFIDENTIALITY MEASURES FOR E-WASTE MANAGEMENT SERVICE

We hereby confirm that we have fully understand that all material and information which has or will come into its possession or knowledge in connection with this agreement or the performance hereof, consists of confidential and proprietary data, whose disclosure to or use by third parties will be damaging or cause loss to Department. We therefore agree to: -

- i) Ensure that the confidential information provided by the Bank is used solely for the purpose of performing the obligations under this Agreement and shall not be used for any other purpose.
- ii) Disclose such confidential information only to those employees or authorized personnel who require the information for the performance of the Agreement, and shall not disclose, share, or release such information to any other person or third party without the Bank's prior written consent.
- iii) Take all necessary and appropriate measures to ensure that its employees and authorized personnel comply with the obligations of confidentiality, non-use, and non-disclosure of the Bank's confidential information under this Agreement.

We agree that all losses caused due to inadequate measures or lack of supervision on our part could lead to termination of the contract without any payment and the buyer will not be responsible for any lapses on our part in this regard.

Yours faithfully,

(Signature of Authorized Person)

Full Name: _____

Company's Seal: _____

Date: _____

DECLARATION REGARDING BLACKLISTING/ NON-BLACKLISTING

I/We, Proprietor/ Partner(s)/ Director (s) of M/s _____ hereby declare that the firm/ company namely M/s _____ has not been blacklisted or debarred in the past by any organization from taking part in Government tenders.

Or

I/We proprietor/ partner(s)/ Director (s) of M/s _____ hereby declare that the firm/ company namely M/s _____ was blacklisted or debarred by any Government Department from taking part in Government tenders for a period of _____ years w.e.f. _____. The period is over and now the firm/ company is entitled to take part in Government tender.

In case the above information is found false, I/We are fully aware that the tender/ contract will be rejected/ cancelled by Telanagana Grameena Bank, Head Office, Nallakunta, Hyderabad and EMD shall be forfeited. In addition to the above, Telanagana Grameena Bank, Head Office, Nallakunta, Hyderabad will not be responsible to pay the bills for any completed/ partially completed work.

Yours faithfully,

(Signature of Authorized Person)

Full Name: _____

Company's Seal: _____

Date: _____

Client Name: **Telanagana Grameena Bank**

Date:

To
General Manager (Operations),
Telanagana Grameena Bank,
Head Office, H. No: 2-1-520,
2nd Floor, Vijayasrisai Celestia,
Shankermuth Road, Hyderabad– 500044, Telangana.

Madam/ Dear Sir,

**CERTIFICATE OF SAFE DESTRUCTION OF DATA FROM HARD DISK(S)/ STORAGE MEDIA(S)
WITH PICK UP REFERENCE NO. _____**

This is to certify that _____ (Name of the Recycler) has collected
_____ number of Hard Disk(s)/ Storage Media(s) from _____ (Place)
on _____ (Date) through pick up number _____ and client reference number
_____.

The data from these Hard Disk(s)/ Storage Media(s) has been securely destroyed using
_____ (Type of Destruction) and the data cannot be recovered by any means.

Thanking you sir.

Signature of the Bidder with company seal

Name:

For (Name of the Recycler)

E-WASTE ITEM WISE DATA AND PROPOSED RATES DECIDED BY THE BANK					
S. No	Asset Type	Make	Quantity	Rate per Asset (Base Rate)	Total Price
1	Alarm Panels	Any	32	50.00	1,600.00
2	Batteries	Any	21	50.00	1,050.00
3	Biometric Devices	Any	85	10.00	850.00
4	Cash Counting Machine	Any	86	100.00	8,600.00
5	CCTV Cameras	Any	48	50.00	2,400.00
6	Client System with all Components	Any	660	300.00	1,98,000.00
7	Client System without Components	Any	111	50.00	5,550.00
8	CRT Monitor	Any	10	80.00	800.00
9	DD Printer	Any	5	80.00	400.00
10	Dot Matrix Printer	Any	19	80.00	1,520.00
11	DVR	Any	10	100.00	1,000.00
12	Electrical Items: Fan, Tube lights	Any	52	50.00	2,600.00
13	Fax Machine	Any	2	50.00	100.00
14	Gold Weighing Machine	Any	16	100.00	1,600.00
15	Inverter	Any	11	200.00	2,200.00
16	Keyboards	Any	573	10.00	5,730.00
17	Laptop	Any	11	1,200.00	13,200.00
18	Laser Printer With all Components	Any	129	200.00	25,800.00
19	Laser Printer Without Components	Any	16	100.00	1,600.00
20	Monitor	Any	756	150.00	1,13,400.00
21	Mouse	Any	275	10.00	2,750.00
22	NVR	Any	2	200.00	400.00
23	Others Electrical Items	Any	313	100.00	31,300.00
24	Passbook Printer with All Components	Any	239	80.00	19,120.00
25	Passbook Printer with Out Components	Any	19	40.00	760.00
26	Scanner	Any	51	100.00	5,100.00
27	Server with all Components	Any	90	1,000.00	90,000.00
28	Server without Components	Any	27	200.00	5,400.00
29	SMPS	Any	3	10.00	30.00
30	Token Display	Any	3	10.00	30.00
31	UPS	Any	16	100.00	1,600.00
32	Web Camera	Any	34	10.00	340.00
TOTAL			3,675		5,44,830.00

Note: All the above rates are exclusive of GST.

FINANCIAL BID

We hereby submit our Financial Bid for E-Waste in accordance with the specifications, terms, and conditions stipulated in the Tender Document No. **TGB/E/2026-27/12 dated 25.09.2026.**

FINANCIAL BID: ITEM WISE RATES QUOTED BY THE BIDDER					
S. No	Asset Type	Make	Quantity	Base Rate decided by the Bank	Rate quoted by the Bidder
1	Alarm Panels	Any	1	50.00	
2	Batteries	Any	1	50.00	
3	Biometric Devices	Any	1	10.00	
4	Cash Counting Machine	Any	1	100.00	
5	CCTV Cameras	Any	1	50.00	
6	Client System with all Components	Any	1	300.00	
7	Client System without Components	Any	1	50.00	
8	CRT Monitor	Any	1	80.00	
9	DD Printer	Any	1	80.00	
10	Dot Matrix Printer	Any	1	80.00	
11	DVR	Any	1	100.00	
12	Electrical Items: Fan, Tube lights	Any	1	50.00	
13	Fax Machine	Any	1	50.00	
14	Gold Weighing Machine	Any	1	100.00	
15	Inverter	Any	1	200.00	
16	Keyboards	Any	1	10.00	
17	Laptop	Any	1	1,200.00	
18	Laser Printer With all Components	Any	1	200.00	
19	Laser Printer Without Components	Any	1	100.00	
20	Monitor	Any	1	150.00	
21	Mouse	Any	1	10.00	
22	NVR	Any	1	200.00	
23	Others Electrical Items	Any	1	100.00	
24	Passbook Printer with All Components	Any	1	80.00	
25	Passbook Printer with Out Components	Any	1	40.00	
26	Scanner	Any	1	100.00	
27	Server with all Components	Any	1	1,000.00	
28	Server without Components	Any	1	200.00	
29	SMPS	Any	1	10.00	
30	Token Display	Any	1	10.00	
31	UPS	Any	1	100.00	
32	Web Camera	Any	1	10.00	
33	Grand Total		---	4,870.00	

Note: All the above rates are exclusive of GST and the GST will be paid by the bidder.

*The participating bidders are required to quote their rates against each item, which shall be equal to or higher than the Base Rates specified by the Bank. The bidder offering the highest aggregate quoted value/rates for all the items (i.e., Grand Total of column “33” of Rate quoted by the Bidder) shall be considered for determination of the Highest (H1) Bidder. The Bank reserves the right to verify the quoted rates, seek clarifications, and accept or reject any or all bids in accordance with the terms and conditions of the tender.