

	<p align="center">TELANGANA GRAMEENA BANK (Sponsored by State Bank of India)</p> <p align="center">Head Office: H.no:2-1-520, 2nd Floor, Vijaya Sri Sai Celestia, St.No.9, Shankermutt Road Nallakunta, Hyderabad – 500 044, Telangana.</p> <p>Website: www.tgbhyd.in E-Mail : hod.snfa@tgbhyd.in Mob.No-9491041951</p>
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Ref No: TGB/FA/2025-26/04

Date: 26.07.2025

NOTIFICATION

Appointment of Consultant Civil Engineer

Applications are invited for the Appointment of Consultant Civil Engineer from eligible retired Civil Engineers for Telangana Grameena Bank.

No. of Vacancies:

01 (One)

Essential Qualification

i) B.E./ B.Tech in Civil Engineering.

/ Eligibility:

ii) Persons retired in the post of Civil Engineer from CPWD / PWD / PSU / Central or State Govt./ Scheduled Commercial Banks.

Remuneration:

as per the Price bid quoted in Annexure-IV
(negotiable)

Age:

(As on 30.06.2025): Upper age limit shall not exceed 65 years.

General Conditions:

As per **Annexure I**

Last Date for submission:

11.08.2025, 1.00 PM.

Corrigendum, if any, will be published only in our website.

The Interested candidates having the prescribed qualifications may submit their applications along with other documents as a part of bid submission physically at our Head office.

List of documents to be submitted as a part of Technical bid:

1. Application form as per **Annexure-II** and all the supporting documents for the information provided in Annexure-II.
2. **Self declaration** of not having any pending departmental or legal proceedings during the last 5 years of service or not involved in any case with CBI or any investigative agency as per **Annexure-V**.
3. **Signed copy of Annexure-I-** as a token of understanding the general rules and conditions of the appointment.
4. **Signed copy of Annexure-III-** as a token of understanding and accepting the Scope of Work for the Consultant Engineer.

Sealed Bid Submission Instructions:

- **Technical Bid and Price Bid (Annexure-IV)** to be placed in **separate sealed envelopes**. Each envelope must clearly mention the **type of bid** ("Technical Bid" or "Price Bid") on the top of the cover.
- Both envelopes to be placed in a **larger sealed envelope**.
- The final envelope must be submitted in the **tender box** at the following address:

Stationery, FA & Records dept,
Head office, Telangana Grameena Bank,
2-1-520, 2nd Floor,
Vijaya Sri Sai Celestia,
Street No.9,Nallakunta,
Shankermutt Road,
Hyderabad - 500044.

Contact No-9704150301/9491041951

Sd /-

Place: Hyderabad

General Manager (Admin)

General Rules and Conditions for Interested Applicants:

Telangana Grameena Bank invites applications from eligible retired officers for Appointment as Consultant Engineer. The eligibility criteria and terms are as follows:

- 1. Eligibility:** Retired engineers (Civil) from CPWD / PWD / State Government / Central Government / Central PSU / SCBs are eligible.
 - a. The applicant must have retired on or before 30.06.2025 and must be maximum of 65 years old as of 30.06.2025.
 - b. Officers who took voluntary retirement (VRS) or retired for personal reasons before the regular retirement age must have completed a minimum of 20 years of service.
- 2.** Officers should not have any pending departmental or legal proceedings during the last 5 years of service. They should not be involved in any case with CBI or any investigative agency.
- 3.** Candidates must have sound physical health and a minimum of two years of relevant work experience in construction supervision / consultancy for bank-related works.
- 4.** Experience in project management / site supervision / technical inspection will be preferred.
- 5.** Preference will be given to officers with prior experience of working in similar capacity in other banks or financial institutions.

Other Terms and Conditions:

- 1.** Retired officers will be appointed purely on a contractual basis for supervision of the bank's construction projects.
- 2.** Appointing the consultant engineer for other projects of the Bank is generally not permitted. However, depending on the bank's need and the applicant's performance, reappointment may be considered under special circumstances:
 - o a) If the applicant's expertise is crucial and suitable alternatives are not available.
 - o b) If there is urgency due to project completion or timelines.
- 3.** The appointed person must sign a confidentiality and non-disclosure agreement. Information shared by the bank must not be disclosed or misused.

4. The appointed officer must enter into an agreement with the Bank in the proforma prescribed by the Bank.
5. Tasks and assignments will be given only as per the bank's instructions and approval.
6. No additional allowance, rent, fuel, or other expenses will be paid apart from what is fixed.
7. Appointed officers cannot use the bank's name, logo, visiting card, letterhead, or stationery for any personal purpose.
8. The bank reserves the right to cancel or modify this Appointment process at any stage.
9. The bank's decision on qualification/experience and selection shall be final and binding.
10. In case of dispute, the decision of the General Manager (Administration), Telangana Grameena Bank will be final and binding.
11. Any legal jurisdiction will fall under Hyderabad (Telangana) district court.

BIO-DATA/CURRICULUM VITAE PROFORMA	(Please affix a recent passport size colour photograph)
Reference No: TGB/FA/2025-26/04	Post applied for- Consultant Engineer (Civil)

1	Name and Address (In Block Letters) Contact No: Email:	
2	Date of Birth	
3	i) Date of entry into Government service ii) Date of Retirement under Central/State Government rules	
4	Educational Qualifications	
5	Whether Education and other qualification required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualification/experience required	Qualification/experience possessed by the officer (to be mentioned by the applicant clearly)
	Essential	Essential
	Deputation: Officers of the central Government:- (i) Holding analogous post on regular basis in the parent cadre or department with five years of regular service; and (ii) possessing a Bachelor's degree in Civil Engineering and five years of experience in planning/construction/design/maintenance, in civil and Technical/Technical/Industrial Structures/Estate Management and Contract Management from a recognised institute.	
	Note: In the case Degree and Post Graduate Qualifications Elective/main subjects are subsidiary subjects may be indicated by the candidate.	

6	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
7	Details of Employment, in chronological order, Enclose a separate sheet duly authenticated by your signature, in the space below is insufficient.					
	Office/Institution	Post/Rank held on <u>regular basis</u>	From	To	Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
8	Total emoluments per month now drawn at the time of Retirement					
	Basis Pay with scale of Pay and rate of increment		Grade Pay/Pay in the Pay Matrix		Total Emoluments	
9	Total emoluments per month now drawn now as pension					
	Basis Pay with scale of Pay and rate of increment		Grade Pay/Pay in the Pay Matrix		Total Emoluments	
10	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or permanent					
11	In case the present employment is held on deputation/contract basis please state.					
	a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organisation to which the applicant belongs		d) Name of the post pay of the post held in the substantive capacity in the parent organisation.	
12	Details of Individuals Projects completed / Projects held as In charge					

13	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others	
14	(A) Additional information, if any , relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) (Note: Enclose a separate sheet <u>duly signed</u>, if space is insufficient) (B). Achievements The candidates are requested to indicate information with regard to : (i) Research publications and reports and special projects. (ii) Awards/Scholarships/Official Appreciation. (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organisation (v) Any research/innovative measure involving official recognition. (vi) any other information	

I have carefully gone through the vacancy Web notice/advertisement and I am well aware that the information furnished in the BIO data/Curriculum Vitae duly supported by the documents in respect of essential Qualification/Work Experience submitted by me will also be assessed by the selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the Candidate)

Date:

Address:

Telangana Grameena Bank
Head office: Hyderabad

Annexure-III

Brief description of the project:

TGB is planning the construction of its **Head Office building** at its own plot in Uppal Bhagayath, Uppal, Hyderabad. The building will consist of **2 Cellars, 1 Stilt, and 5 Floors** covering an approximate **area of 85,000 sft.** The project includes **comprehensive civil, interior, and building-associated works.** An architect has already been appointed for end-to-end architectural services.

In order to effectively oversee the functioning and performance of the appointed Architect and Contractors, the Bank requires specialized technical expertise to monitor the project from the initial stages, starting with the preparation of drawings and obtaining statutory approvals, through to the successful completion of the work.

Accordingly, it is proposed to engage the consultative and supervisory services of a qualified Engineer. This engagement will ensure close and continuous monitoring of all construction-related activities, adherence to quality standards, compliance with approved plans, and timely execution of the project.

Scope of Work for Appointed Consultant Engineer

The Appointed Engineer shall provide technical support and oversight for the Bank's Head Office construction project at Uppal, Hyderabad. The detailed scope of services includes:

a) Design Verification:

- Review architectural, structural, electrical, and interior drawings for feasibility and compliance with codes.
- Ensure that all designs and specifications adhere to sound engineering practices and safety standards.

b) Scrutiny of Estimates:

- Vetting of Bill of Quantities (BOQ), Review and validate the **preliminary estimate** prepared by the architect based on **CPWD Plinth Area Rates** and prevailing market rates.
- Examine the **detailed estimate** submitted by the architect as per **prevailing market rates** and **approved drawings.** Recommend necessary modifications or amendments for consideration by the Bank.

c) Tender Documentation:

- Scrutinize and ensure the completeness and accuracy of **tender documents** prepared and submitted by appointed architect, for various trades such as:
 - Civil Works
 - Interior Finishing
 - Electrical Installations
 - Air Conditioning Systems
 - Horticulture, Landscaping & other miscellaneous works.

d) Site Supervision & Quality Control:

- Periodic site visits to inspect work progress and quality.
- Ensure that construction and interior works adhere to design specifications and safety standards.
- Identify deviations and recommend corrective actions.

e) Site Measurement Checks:

- Cross-check measurements of works executed at site **wherever deemed necessary**, upon receipt of running and final bills from the architect or appointed contractors/subcontractors.
- Provide recommendations to the Bank regarding certification and payments.

f) Compliance and Record-Keeping:

- Advise the Bank on the maintenance of essential project-related records in accordance with the guidelines issued by the Central Vigilance Commission (CVC) and other applicable regulatory bodies.

g) Audit & Inspection Support:

- Extend support to the Bank in addressing queries or observations raised during inspections or audits conducted by the CVC, statutory/external auditors, or other regulatory authorities.
- Provide necessary clarifications, documents, and technical justifications related to the construction project, as and when required.
- Assist in the preparation of audit replies and ensure timely submission of required data.

h) Project Monitoring & Review:

- Act as a liaison between the Bank and various stakeholders (architects, contractors, vendors).
- Facilitate coordination between civil and interior teams to avoid scope conflicts or delays.
- Conduct **periodic review meetings** involving all stakeholders to update on project status.
- Monitor project progress regularly, coordinate with Bank officials, and provide technical suggestions to ensure **timely and quality completion** of the project.
- Monitor cost against approved budget and advise the Bank on any variance.

i) Final Handover & Defect Liability:

- Inspect completed works before handover and prepare snag/punch lists.
- Ensure rectification of defects before final acceptance.
- Review as-built drawings and O&M (Operation & Maintenance) manuals provided by contractors.

FORMAT FOR SUBMISSION OF THE PRICE BID

I have understood the prequalification criteria, scope of the services to be offered, the terms and conditions for the appointment to be rendered by the Consultancy of Engineering Services (Consultant Engineer) specified by TGB in their technical bid as well as from their General rules and conditions for the captioned purpose, and we will abide by the same in case our proposal is accepted..

Accordingly, we now quote a total lump sum professional fees of _____% (in figure) (_____ in words) maximum not more than 0.25% of actual project cost, and negotiable, plus applicable tax at actual as applicable. We also agree that the above payment of fees will be released to us at pre-determined stages related to the progress of work based on the standard terms in this regard.

Note: The Preliminary estimated project cost is approximately ₹ 46 crores.

(Signature)

Name: _____

Place: _____

SELF-DECLARATION

To,
The General Manager-I,
Telangana Grameena Bank,
Head Office, Nallakunta,

In reference to the submission of our technical and price bids, I hereby make the following declarations:

1. I hereby submit the technical and price bids in your prescribed proformas and understand that if any information furnished by me/us is found to be incorrect or contradictory at a later stage, any contract entered into between myself and Telangana Grameena Bank shall be treated as null and void.
2. I agree that the decision of Telangana Grameena Bank regarding the selection of the Consultant Engineer shall be final and binding on me/us.
3. All the information furnished in the attached forms is true and correct to the best of my knowledge and belief.
4. I acknowledge that the Bank has the full authority to verify the authenticity of the information provided by me/us.
5. I shall furnish all supporting documents, as required, to substantiate the information provided in the application.
6. I hereby confirm that I have not been involved in any pending departmental or legal proceedings during the last five years of service and have not been involved in any case under investigation by the CBI or any other investigative agency.

Date:

Signature:

Place:

Name: